

Winterport Business Association Meeting
Town Office, Main Street, Winterport, Maine
Tuesday, June 2, 2009

1. Convene Meeting
2. Introductions of People Attending Meeting
3. Accept Minutes of Last Meeting
Of Tuesday, May 5, 2009
4. Treasurer's Annual Report
5. New Business
Election of Officers
 - Report from Nominating Committee
 - Nominations from Floors
 - Elections
6. Budget for July 2009 – June 2010
 - Tour Map - \$100.00
 - Marketing Materials - \$100.00
 - Office Supplies - \$50.00
 - Survey - \$75.00
 - Music Festival Supplies \$50.00
 - Annual Meeting - \$50.00
7. Acceptance of By-Laws
8. Next Business After Hours
9. Response to Meeting Survey
10. Old Business
11. Next Meeting – July _____ ? 2009 Town Office

The Annual Meeting of The Winterport Business Association
Tuesday, June 2, 2009
Town Office, Main Street, Winterport, Maine

Meeting began at 5:20 p.m.

Introductions of those members in attendance were conducted:

Rebecca Foley, JH Foley, Inc. Sand & Gravel
Bernie Littlefield, Bel Portraits
Joe Brooks, TG Higgins Business Services
Ann Ronco, Old Winterport Commercial House – Association Secretary
Stephanie Francis, My Thrill Studio
Mark Francis, My Thrill Studio
Laurel Coulter, The Clothesline
John Hersey, Winterport Family Eye Care
Duston Larsen, Molly's
Debbie Peet, Molly's
Brian Parks, JCM Redemption
Linda Parks, JCM Redemption
Phil Pitula, Town Manager
Mike Anderson, Winterport Winery
Gaspar Ronco, A&R Associates
Tammy Higgins, TG Higgins Business Services – Association Treasurer
Deb Newman, Maine Bytes – Association President
Rob Newman, Maine Bytes
Stuart White, Woodturning
Debbie White, Realtor
Nicole Tucker, Riverside Hair Designs
Chris Tucker, Winterport Construction
Jennifer Davis, Play-Date Day Care

The meeting minutes of Wednesday, May 5, 2009 were approved unanimously.

Tammy Higgins presented the Treasurer's Annual Report

| | |
|---|------------|
| As of January 2009, in the association's business account was | - \$317.70 |
| Donations in 2009 | - 75.00 |
| Cost of Supplies as of May 2009 | - (278.74) |
| As of May 1, 2009 total balance in account | - \$113.96 |

The Treasurer's Annual Report was unanimously approved from those in attendance.

Deb reported that the Town of Winterport website is now on Facebook. All the more important for members to send Deb announcements of sales, pictures of their business, anything as such to help promote themselves. She also stated it would be good for the individual businesses to have a Facebook page too.

Deb then turned the meeting over to Joe Brooks to conduct the election part of the meeting. It was explained since Deb is running for election it was important she step aside for a moment and let someone impartial operate this part of the meeting. Joe asked if there was anyone from the floor who wanted to be nominated for an executive committee position. There was none. He then gave a report from the Nominating Committee on their meeting of May 5, 2009. In that, the committee nominated the following to partake as the Executive Committee for the July 2009 – June 2010 term:

Bernie Littlefield – President
Deb Newman – Vice President
Ann Ronco – Secretary
Tammy Higgins – Treasurer

It was then presented to the floor for any opposition. There wasn't any and it was unanimously voted to accept the new Executive Committee members taking effect in July.

The new year's budget was then discussed. The preliminary budget called for:

| | | |
|-----------------|---|-------------------------|
| \$100.00 | - | Tour Map |
| \$100.00 | - | Marketing Materials |
| \$ 50.00 | - | Office Supplies |
| \$ 75.00 | - | Survey |
| \$ 50.00 | - | Music Festival Supplies |
| <u>\$ 50.00</u> | - | Annual Meeting |
| \$425.00 | | |

It was reminded that this is not set in concrete and could be revised if the members decided to do so. The budget was approved unanimously.

At this point it was reminded the association will have a table at the Winterport Music Festival and what a great opportunity it will be for members to place their business cards / brochures there. Again, since the association is also open to businesses in Frankfort and Monroe, this would be a great opportunity for them to get their business names out there too.

Also, it was stated the association needs its members to sign up to volunteer to site at the table. Members will be needed between 12noon and 8 p.m.

By-laws were then discussed prior to voting on. It was reminded that at the previous meeting it was stated we must have by-laws in order to be considered a 501-C-6. Again, just like the budget, the by-laws can be changed by member approval, if need be, and are not set in stone. The by-laws were passed unanimously.

The next Business After Hours will be hosted by Dr. John Hersey, Winterport Family Eye Care, 14 Parsonage Street, Winterport. Exact date and time will be announced soon.

Deb discussed the survey that was sent out to the businesses regarding what time and day would be better to have the association meet if the current time and day was inconvenient. Many people wanted the day changed. After much discussion from the floor, it was voted and accepted to change the meeting days to the second Wednesday of the month (the Woman's Club meets the first Wednesday, therefore being a conflict) and will continue to meet at the Town Office but from 6 p.m. – 7 p.m. This change will take effect beginning with the July meeting. It was noted there are no other meetings that take place at the Town Office on Wednesdays. Phil will take care of getting this notice placed on the town marquee.

It was also stated that some people would prefer a morning meeting. To accommodate this it was decided that once a quarter the regular monthly meeting will be a breakfast meeting. Deb will talk to Rosie about hosting our breakfast meeting on Wednesday, August 12th from 7 a.m. – 8 a.m. It was noted that when there is a breakfast meeting there is no regular evening meeting.

Frankfort and Monroe businesses have expressed interest in joining the association but have not been attending the meetings. It was suggested to get them involved that we ask Frankfort or Monroe to host a meeting. It was further suggested we call and personally invite the businesses so they feel welcome. Debbie Peet volunteered to make phone calls and invite the businesses.

At our Annual Meeting Creative Catering supplied the food and beverages. Anyone interested in contacting them for their event can reach Eileen and Laurel at 567-3563.

At our last meeting a representative from the Maine Tourism Association spoke and left some brochures and information. Anyone interested can pick up these items at the next meeting.

Membership forms were handed out and dues were collected from those in attendance.

Bernie Littlefield suggested we put together a membership committee and asked if Debbie Peet would help. She will and she and Bernie will be working on this.

Once again the Music Festival was talked about. Deb asked if a business/member of the association could be highlighted hourly. Possibly a gift certificate from that business could be given away between acts. Again, we need to have volunteers for the table the association will have. Laurel from the Clothesline volunteered to man the table from 6 p.m. – 8 p.m.

Phil reminded everyone there are several concerts leading up to the Winterport Music Festival. The next one is Sunday, June 21st at 2 p.m. at the Union Meeting House. The Winterport Woman's Club will be supplying refreshments.

Chosen randomly for Business of the Month was Whig's Auto.

Meeting adjourned at 6 p.m.

Our next meeting is scheduled for Wednesday, July 8, 2009 at 6 p.m.

Filename: 060209%20meeting%20minutes[1].doc
Directory: C:\Documents and Settings\Deborah\My Documents
Template: C:\Documents and Settings\Deborah\Application
Data\Microsoft\Templates\Normal.dotm
Title: Winterport Business Association Meeting
Subject:
Author: Old Winterport Commercial House
Keywords:
Comments:
Creation Date: 5/31/2009 4:58:00 PM
Change Number: 4
Last Saved On: 6/11/2009 1:23:00 PM
Last Saved By: Ann
Total Editing Time: 101 Minutes
Last Printed On: 6/12/2009 11:44:00 AM
As of Last Complete Printing
Number of Pages: 4
Number of Words: 1,133 (approx.)
Number of Characters: 6,463 (approx.)